

ANNOUNCING
THE **ALL NEW**

MY CLAYTON BENEFITS

My Clayton Benefits is our new benefits portal where you can view current enrollments, plan documents, videos, and much more! All Team Members will now use this website to enroll in benefits as a new hire, during open enrollment, or qualifying events!

EASY TO USE!

STEP 1

Log on to www.myclaytonbenefits.com.

STEP 2

Enter your user ID (employee #) and password (last 4 of your SSN). You will then be prompted to change your password. If you have password questions, call 1-866-524-5063.

STEP 3

You can view your current enrollments under “Benefits Quicklook” located on the left side of your homepage. To view plan documents, benefits guide, etc. click on Library then Content tab.

STEP 4

If you are a new hire, click on the “Enroll Now” button located on the left side of the homepage to enroll. To make changes due to a life event, click on the “Life Event” button. You will be taken through the enrollment step by step with this easy to use website!

